



# Evidence Management For Law Enforcement

Joyce Riba, Owner/Lead Instructor (903) 268-2458 [www.em4le.com](http://www.em4le.com)

## BASIC Evidence Management 8 hour class (Day 1)

- The Purpose of Evidence
- Develop a Packaging Manual
  - \* Book & Template Included
- Destruction/Auction/Converting
- General Evidence Processes
- Automation
- Guns/Drugs/Money/Biological Evidence
  - \* Processes/Storage/Destruction/Deposit
- Case Review/Disposition Systems
- Inventory

## Evidence Management for SUPERVISORS 8 hour class (Day 2)

- Organizing Property & Evidence
- Develop a Procedures Manual
  - \* Book & Template Included
- Leadership Skills
  - \* Personality Traits
  - \* Goal Setting
  - \* Delegation
  - \* Communication
- Inspections/Investigations
- Handling Critical Events

\*Notebook and Printed Handout Material Also Provided



**FOR MORE INFORMATION:**

email Joyce Riba at [joyce@em4le.com](mailto:joyce@em4le.com) or visit the website at [www.em4le.com](http://www.em4le.com)



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# Evidence Management For Law Enforcement

INSTRUCTOR- Retired Lieutenant Joyce Riba

- 30 Years in Law Enforcement
- Supervisor of Evidence Room
  - \* Honored for Evidence Room Management
  - \* Implemented New Successful Processes
- Authored 3 Books – Evidence Procedures
- 15 Years Instructor for Evidence-Best Practices
- Masters Degree - FSU

COMING TO YOUR AREA:

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DAY 1: \_\_\_\_\_

DAY 2: \_\_\_\_\_

HOST AGENCY:

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Register now at [www.em4le.com](http://www.em4le.com)

Email: [Joyce@em4le.com](mailto:Joyce@em4le.com) or call (903) 268-2458

Day 1 - \$\_\_\_\_\_ Day 2 - \$\_\_\_\_\_

Both Days (DISCOUNTED) - \$\_\_\_\_\_

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EVIDENCE UNIT PERSONNEL**